



# CITY OF PHILADELPHIA

OFFICE OF THE DIRECTOR OF FINANCE  
RISK MANAGEMENT DIVISION  
1515 Arch Street, 14<sup>th</sup> floor  
Philadelphia, PA 19102-1595

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September 29, 2022

City of Philadelphia  
Parks & Recreation Department  
Attn: Andy Viren, Manager  
1515 Arch Street 10<sup>th</sup> Floor  
Philadelphia, PA 19102

**RE: CITY OF PHILADELPHIA  
SELF-INSURANCE STATUS  
Friends of Matthias Baldwin Park  
Purpose: Howl-o-ween Dog Parade  
Event Dates: October 29, 2022  
Location: Powers Park – 423 N. 19th Street, Philadelphia, Pa.**

This letter will serve as verification that the City of Philadelphia self-insures with regard to its liability under Pennsylvania Law for negligent acts or omissions of its officers and employees and for physical loss to property, for which the City is legally liable. To that end, the City has established an indemnity fund, to support its legal liabilities, which is administered by the Law Department and the Risk Management Division. Claims involving personal injury and property damage are handled by the Risk Management Division.

The City of Philadelphia is also a qualified self-insurer in the Commonwealth of Pennsylvania for workers compensation and automobile liability.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sharyn Holloman".

Sharyn Holloman  
Risk Management Specialist

Cc: Debbie Lawton  
Andy Viren  
Dominique Bank  
Grace Hanrahan  
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