

EXTRACTS FROM RULES AND REGULATIONS FOR THE GOVERNMENT OF PHILA.
PARKS & RECREATION GROUNDS:

All permits granted shall be subject to Park rules and regulations, and the persons to whom such permits may be granted shall be bound by said rules and regulations as fully as though the same were inserted in said permits, and any persons to whom such permits may be granted shall be liable for any loss, damages or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permits may be granted, their servants or agents.

No sales permitted.

Grounds to be left in clean and orderly conditions.

No person shall commit disorderly conduct of any kind.

Fires permitted only in approved constructed fireplaces.

This permit is subject to withdrawal without notice.



**PHILADELPHIA
PARKS &
RECREATION**

**One Parkway Building
1515 Arch Street – 10th Fl.
Philadelphia, Pa. 19102**

Jan Roberts

Friends of Matthias Baldwin Park

1900 Hamilton St, Apt. 805

Philadelphia, PA 19130

215-498-5465 / 205-913-2521

janwroberts@gmail.com

Date Issued September 16, 2026

S26-9175

PERMISSION IS HEREBY GRANTED FOR (NAME OF PERSON OR ORGANIZATION) for the purpose of:

Jan Roberts

Friends of Matthias Baldwin Park

Howl-O-Ween Dog Costume Event

Saturday, 10/24/2026

9:30:00 AM - 12:00:00 PM

Location: Matthias Baldwin Park

Participants: 100

PRIVILEGES

- KEEP THIS PERMIT WITH YOU AT ALL TIMES DURING THE EVENT.
- Permission granted for the above event, the organizer must have all necessary city permits and licenses before the start of the event. -
- A certificate of insurance with the minimum limits approved by the City of Philadelphia, naming the City of Philadelphia its employees, agents, and officers as additionally insured must be forwarded to the City's Risk Manager and a copy to the Parks and Recreation Stewardship Office. The permit is null & void without the certificate.
- No vehicles or heavy equipment on the grass areas of the park.
- All areas must be left clean of litter.
- All permits are granted to change date or use a rain date if needed. Must notify to change date at least 5 days before event.

Rain Date: 10/25; Setup: 8:00 AM; Event Start: 9:30 AM; Event Finish: 12:00 PM; Breakdown: 1:00 PM;
Event Description: Leashed dogs in costumes walk through the park with their owners who must sign in to certify that the dog is vaccinated.

ISSUING OFFICE: Stewardship

CC: Police (3),Bldg.Maint.,Rec.,OLM,Info,Property,Rangers,MDO,City Rep.,Dist.# ,file

Parks & Recreation Stewardship Service Request

S269175

Event Howl-O-Ween Dog Costume Event **Date of Event** 10/24/2026

Contact Person Jan Roberts **Telephone** 215-498-5465

Starting Time 9:30:00 AM **Ending Time** 12:00:00 PM

Location Matthias Baldwin Park **District(s)** 5

Insurance -1 **License Agreement** 9175

Service Requested

O. & L. M.	Skilled Trades (Electrician)
	Rangers